

Woodvale Secondary College P&C Assoc
Minutes General Meeting
30 March 2015

1. Present: Simon Warner, Adrie Schoonens, Minette Patterson, Matthew Day, Julie Roverson, Andrew Gill, Angela Gill, Angela Crawley, Barbara Molloy, Carolyn Satie, Lea Fairfoul-Hutcheon, Roland Penno, Michelle Ricketts, Fiona Legg, Veronika Sutton

2. Correspondence:

Letter from school inviting a rep from the P&C to attend ANZAC ceremony –

Carolyn will attend

Resignation of Canteen Manager and various other correspondence regarding this topic via email

WACSSO info

3. Previous Minutes/ Business Arising - none

That the minutes are a true record Moved : Adrie Seconded: Minette

4. Reports:

President:

Executive committee met re all the following issues – **Report attached**

Alison's resignation - received on 9 March. To take effect from 1 April.
Alison went on sick leave from 16 March – 1 April. Barbara Molloy has been appointed temporarily in the role to ensure continuity until the position is filled. Will need to advertise for new canteen manager – appropriate documentation is being prepared by Carolyn. Barbara is working with the others in canteen to update the duty statement.

Selection committee being formed – ad to go to in state wide bulletin from WACSSO and Canteen Association

Website info was set up and letter sent to canteen staff re the resignation

Question re outsourcing canteen as so many issues. Explained this has been looked into and financials are being scrutinized to find any issues. – **Adrie**

Executive committee decided to go ahead with supplying lunches to WPS - looking at online ordering systems – with the following two options.

1. Flexischools from Queensland – very prompt in replying – upfront cost – available for other events plus canteen

Lots of school utilize the apps. Seems to have good references and ease of access and provides backups for internet outage

2. Canteen4schools from WA – not as prompt or professional in answering our expression of interest.

Barbara had been to visit Duncraig High School to see how they coped with their system and organised lunches for feeder schools. Is happy to take charge to organise for the Woodvale canteen and has discussed with other employees how it could be done at WSC.

Motion: Do we want to go with an online ordering system – Carried

**Proposal: That Flexischools be the preferred option
Moved Carolyn Seconded Barbara - Carried**

Letter to go Primary school – re expectations as an agreement
Commencement will be Tuesday 28 April - **Carolyn**

Treasurer: Financial Report attached

Alison has been paid sick leave and for final payment will need an agreed amount for long service leave to be worked out. Unfortunately there is not clear documented records so Alison and Jo are working together to come to this agreed amount with as much documentation as can be found. Jo is now waiting to process at Alison's convenience. **Jo**

Canteen: Report Attached

Barbara wishes to thank those in canteen for their support . Request that a canteen manager be appointed asap. Barbara is negotiating with the primary school re the menu. Has completed the traffic light training. Checked out the insurance coverage for delivering of lunches, all fine. Will be looking at an appointment of one more person to help with the making and delivery of the extra lunches
6 volunteers coming in on regular basis
All working well and have done some catering for the school - PD day feedback positive.

Music Committee: Reports Attached

AGM - new Convenor Derek Hood with 53 members.

Motion: that we can go ahead with the purchase of a second hand tuba as per the information provided.

Moved: Adrie Seconded: Barbara - Carried

An Electric Piano for choir rehearsals is being sourced and Yamaha keyboards will be required for students. The committee are hoping the school can help with these purchases.

Music on Green was successful, although had hoped for higher attendance but feel that timing was probably not best with lots going on at the school and in the Music area. Thanks go to Andrew for lighting – Fund raised \$2000 with costs still to come out.

Mini tour off tomorrow.

Soccer Committee: Reports Attached

Terms of Reference provided

Present for introductions new committee members Andrew Convenor – Angela secretary Mathew P&C Rep – Treasurer Lyn – 20 members

Request that P&C confirm changes required to bank account - need information All accounts to have double tokens - having issues with bank – discussion with treasurer who will activate and sort issue - **Jo**

Discuss Basketball gym facilities, or lack of - ask to know what is being planned – Realise this a school issue but see we are missing out on the facility being a revenue option

New Facebook page - not an official page but set up by the coach - not something they would like to do with the issues involved – school aware

Project updates – long term goal outdoor basketball court to see if we can put in astro turf - \$200 thousand + Will need school approval to go ahead and will be providing a submission for the school

Basketball Committee: Report Attached from outgoing

convenor

new committee elected – Roland confirmed as rep for P&C.

Kingsway football club as venue for functions as very reasonable price \$150 for the night.

Parents at swimming carnival raised \$930 for uniforms - but still a shortfall

Motion: Basketball committee to make up the difference of \$830 to cover the full cost of the uniforms

Moved: Roland Seconded: Barbara

China students departed

Request to participate in the 2015 nationals tour - Request re Bunnings Joondalup

Trading license to be updated for upcoming fundraisers – Margaret explained that there has been a change and Bunnings had been approved a blanket cover for all charity groups by the City of Joondalup – will follow up and get that in writing for committee's records. -**Margaret**

Principals Report: Report attached

Facebook page policy will be discussed with the executive team

WACSSO info was circulated around the table re this topic

5. Presentation: Veronica Sutton, Associate Principal year 7 & 8.

Covers many areas in the school re Social and Developmental of Students

Transition of students – feeder primaries coming up one day a week were surveyed.

Big day in was trialled last year – creating more interaction with students and teachers – were good results from this year. Bullying is an ongoing thing being addressed –

ICT is locked down at school to prevent any issues.

Major stress parents in these year levels – booklet made up The effective Parents Guide – copies available and supplied at meeting
Students and parents are surveyed to check how transition has gone.

Uniform Report - attached

Information re Make up and Jewellery - From survey it has been found Girls suffer anxiety – Boys anger management - students requesting a voice had asked for earrings – limited makeup is being tolerated as the age gets further (e.g. year 11,12) . Standard very light makeup – the issue is enforcing - community to be surveyed regarding the issue.

Early phases of adolescent learning – overwhelmed with all sorts of issues – safe environment required. Social space verses learning space – well supported by staff. Visual learners with limited concentration – new school pedagogy– parents encouraged to go on moodle with child to find out what is happening re homework and study tasks.
Not enough space for year 6 group in school so can't continue program as in previous years.

6. General Business:

Query had the Little athletics application for a shed been received.

Response from Principal – yes and would be processed asap with the team.

Next Meeting: Wednesday 10 June 7.30pm Staff Conference Room