Woodvale Secondary College P&C Assoc
Minutes
14 March 2016

Start Time: 7:30pm

Welcome

2. **Present**: Carolyn Satie, Lea Fair-Foull, Andrew Gill, Minette Patterson, Jennifer Fayeolem, Katrina Stemberger, Adrie Schoonens, Julie Robertson, Simon Warner, Margaret Patullo

3. **Apologies**: Marcia Moya, Derek and Louisa Hood, Angela Gill

4. Not voted on due to lack of numbers present at the meeting:

   **Minutes previous meeting AGM 15 February 2016**
   Moved: Seconded:
   **Business arising**: none

4. **All Sub Committees need to Lodge Terms of Reference**
   **Provide info re signatures re accounts**
   Office bearer information is required to be updated each year – to ensure signature changes are correct.
   
   **Basketball** – Previous signatures were Fiona Legg and Fraser Brown. New Signatures are Stacy Rowson and Julie Robertson – approved by meeting - Moved: Carolyn seconded Adrie
   
   **Soccer** – Roland Petrie and Mark Frith to be new signatures
   Approved by meeting Moved Carolyn Seconded Adrie

   **Music** – no information provided

5. **Reports:**
   
   **President** – Still no nomination so report received from Carolyn as Vice-President
   
   **Vice – President report/ Canteen** – see Attached
   
   Business arising from report:
   Discussion re uniform – suggestion to invite a rep from the Uniform shop to provide information. Carolyn to organise with Harvey.
   Discussion re timeline for Uniform change from Skirt to Dress.
**Treasurer** – This position is still needing a nomination 
Finances not received back from Auditor.

**Canteen** - no further report received

**Subcommittees**

**Soccer** - AGM attached
- Bunnings Sausage Sizzle need the insurance documents - **Margaret to forward**
- Movie Fundraising to be shared as agreed with the Entertainment books.

Is it possible to have a second high interest account? Carolyn said yes this is possible and suggested they follow up with getting information.

**Basketball** - report attached
- Jackets from trips cannot be worn around the school. Discussion re Jackets must go to the board

**Music** – no rep present to provide report

**Principal** – Report presented and available at meetings

5. **General Business**
   - Discussion re interschool sport
   - Discussion re Vacant Exec Positions (President and Treasurer) – including Bookkeeper – a name has been put forward – Adrie and Carolyn to action
   - Basketball – will take Sausage sizzle for Athletics day.

NEXT MEETING: 16 May 2016
Meeting Closed 8.30