

Woodvale Secondary College Board vacancy

Do you have a passion and interest in excellence in public education? Do you have a skill set that will enable you to bring a different perspective to setting the future direction for our College? Are you able to attend time-bound meetings in the evenings? If so, please consider nominating for the Woodvale Secondary College Board to be a part of the College community as a parent representative.

Brief Summary

The Board is formed with the fundamental purpose of enabling parents and members of the community to engage in activities that are in the best interests of students and will enhance the education provided by the College. During 2015 a new Terms of Reference was created together with a governance calendar.

Authority/Responsibility

- Boards in Independent Public Schools such as Woodvale SC are required to review and endorse a number of policy and planning documents, including the College business plan, the annual report, and the Delivery and Performance Agreement the College has with the Department of Education.
- The Board reviews and approves the College budget and informs discussion around priorities.
- The Board is involved in monitoring the College's performance and developing processes to review the satisfaction levels of parents, staff and students.
- The Board assists in the selection of the principal when a vacancy arises.

Term

Parent members are appointed for a three-year term of office and can be re-appointed more than once but cannot serve two terms consecutively without a minimum 12 month gap.

Time Commitment

- Attendance at Board meetings up to twice per term.
- Estimated time commitment of approximately 90 minutes per meeting plus reading of materials prior to the meeting.

Qualifications & previous experience

- Commitment to the work of the College Board
- Effective communication skills and well organised
- Maintain confidentiality on relevant matters
- Ability to work as part of a team
- Experience of, or willing to develop skills in board governance, policy and finance
- Leadership management experience

Helpful links

To find out more about the role of a College Board member, please view The Terms of Reference, Code of Conduct and the Governance Calendar by clicking on the link below:

<http://www.woodvale.wa.edu.au/community/college-board>

Expression of Interest

Prospective Board members are asked to submit to the Principal a one page curriculum vitae (CV) and a statement (up to 500 words) outlining your skill set and reasons for wanting to contribute to the College Board at:

Lea.Fairfoul-Hutcheon@education.wa.edu.au by close of business **Thursday 22 February**. You will then be invited to meet with the Principal and Board Chair.

If you require further information, please contact Andrew Lewis, Chair of the College Board at wce5005@gmail.com.