

Thank you for your interest in enrolling your child to Woodvale Secondary College.

Key facts about Woodvale Secondary College are:

- 2020 enrolments are approximately 1450 for Years 7-12
- Offers three specialist programs in Music, Basketball and Soccer (no further Soccer intake beyond 2021)
- School-based Academic Enrichment Program (Year 7 intake)
- Comprehensive pathways encompassing ATAR, General and VET courses
- Dedicated Student Services team committed to support all students to achieve their best
- Extensive co-curricular offerings
- Well-developed student voice for Years 7-12
- One to one computer notebook program
- Excellent facilities include Sports Centre, Trade Training Centre, two ovals and iCentre
- Blend of staff across all stages of career
- Close links with local area intake primary schools: Creaney; Halidon; North Woodvale and Woodvale Primary Schools

FAQs - Enrolments at Woodvale Secondary College

When can I enrol my child?

- ❖ **Specialist Program applications** for Music and Basketball only¹ will open during Term 1 (for entry to Year 7 only). Parents are strongly encouraged to attend the specialist program information evening in Term 1 (the day before applications open). Publication will be on the College website.
- ❖ **Current Year**
 - **Within our local intake**, general enrolment applications for the current year can be submitted at any time.
 - **Rental agreements** must be greater than six months and cover the first day of school.
 - **Outside the school intake area**, general enrolment applications for the current year will be reviewed on whether there is capacity in the cohort to accept the enrolment application. Please refer to the College boundary map <https://www.woodvale.wa.edu.au/staff/enrolment>
- ❖ **Next year** - Applications will be available on the College website from mid to end of Term 2 for all general enrolments. Out of area applications are due Friday of week 1, Term 3.
 - Local area intake **Rental agreements** must be greater than six months and cover the first day of school. E.g. applications for Years 7-12 2022 must include a rental agreement including Monday 31 January 2022. An enrolment pack can be collected to secure a position at WSC once a renewal can be supplied (provided you maintain an address within our local intake area).

How do I provide proof of my documents in original form if my documents are electronically generated?

- ❖ The original copy of your rental agreement **or** rates notice **must** be emailed to woodvale.sc@education.wa.edu.au **prior** to submitting an application in person to the College. The student name **must** be mentioned in the subject field of the email. Please advise the enrolments officer when you submit your application.
- ❖ 2 x Utility bills (i.e. Water/Gas/Electricity only) **must** be photocopied and submitted with your application. There is no need to email the original utility bills if you received them via email.

¹ 2021 will see the last intake of Year 7 students into our specialist soccer program. Those students will be in Year 10 in 2024, at the end of which the soccer program will cease.

How do I provide proof of address if I don't have a rental agreement (e.g. I live with a family member or friend)?

- ❖ Whether you live in the local intake area or outside the local intake area, please provide as much supporting detail as you can when you submit your application. This application will be reviewed by the Principal. An outcome will be decided close to the student start date, i.e. Year 7 2022 application will be reviewed in early to mid Term 4, 2021. You will be advised by mail of the outcome of your application. Examples of supporting documents are:
 - Utility bills with your name on it – you can phone the supplier to add you on the bill,
 - A Driver's Licence with current address, and
 - Any bills, bank statements or correspondence with your name and current address on them.

When can I enrol my child into a specialist program?

- ❖ During Term 1 parents are encouraged to visit the College website for details on opening dates and the information evening for the Year 7 intake the following year. The College website has a term planner that is regularly updated. Parents are encouraged to check the term planner frequently for updated information.
- ❖ Newsworthy items are also posted on the Woodvale Secondary College Facebook page.

I've missed the cut-off date for the Specialist Programs, can I still apply?

- ❖ No. Late applications will not be accepted.

I've submitted my application for a specialist enrolment, when do I find out whether my child is invited to trial/audition?

- ❖ Correspondence will be posted out at every step of the process. Letters regarding invitation to trial/audition will be posted in the mail approximately 1-2 weeks after the specialist program is closed and the first stage is completed.

Can I submit an application for more than one specialist program?

- ❖ Yes. However, if the student is successful in more than one specialist program, they must choose only **one** to enrol into.
- ❖ When submitting enrolment applications for more than one subject, **photocopies of all documents must be provided with all applications, i.e. please provide two sets of copies of birth certificate etc when applying for two specialist programs.** We do not provide a photocopying service here at WSC.

What is my next step if my Specialist Program application is unsuccessful?

- ❖ All information and instructions will be provided in the letter you receive in the post. There will be clear instructions on what to do if:
 - you live ***within the local intake area** of Woodvale Secondary College and wish to enrol your child into the College

*Please be reminded that successful continued placement at the College depends on the student maintaining an address within our local intake area. As per the Department of Education's Enrolment Policy, failure to maintain an in-area address for greater than six months or to notify Woodvale Secondary College of changes to your child's usual place of residence, may result in the cancellation of your child's enrolment. If your rental agreement within the local intake area **currently** does not cover the first day of school please advise the College via email (woodvale.sc@education.wa.edu.au).

- you live **out of the local intake area** of Woodvale Secondary College and wish to apply as an out of area general application.

Out of local intake area general applications will be reviewed in Term 3 once the College has ascertained numbers for the local intake area applications. The outcome will be sent in the post in early-mid Term 4.

How do I obtain an AIR immunisation statement?

The immunisation status for all students enrolling at a public school must now be recorded as per the Australian Immunisation Register (AIR) Immunisation History Statement (no more than two months old) as proof of immunisation.

You can obtain a copy of the statement by:

- logging into Medicare online via MyGov (my.gov.au) OR
- using the Medicare Express Plus app OR
- visiting a Medicare or Centrelink office, OR
- calling the AIR General Enquiries Line on 1800 653 809 to request an AIR Statement to be posted.

For families who have moved to Australia from overseas, please make sure your child's vaccinations are recorded on the Australian Immunisation Register (AIR). More information can be found at

https://healthywa.wa.gov.au/Articles/A_E/Children-moving-from-overseas

What is a Unique Student Identifier (USI) number?

The USI initiative commenced on 1 January 2015 and is a reference number made up of ten digits and letters that is free and easy to create and stays with you for life. WSC students may undertake nationally recognised training and **will require** a USI in order to receive a qualification or statement of attainment. More information can be found at <https://www.usi.gov.au/your-usi/create-usi>