

FAQs – General Enrolments for YEAR 7 at Woodvale Secondary College

1. *When can I enrol my child?*

2021 enrolments (currently enrolled in Years 7-12)

- **Local intake area:** general enrolment applications for the **2021** year can be submitted at any time. Rental agreements must be greater than six months and cover the first day of enrolment.
- **Out of local intake area:** general enrolment applications for the **2021** year will be reviewed on whether there is capacity in the cohort to accept the enrolment application. Please refer to the College boundary map: <https://www.woodvale.wa.edu.au/staff/enrolment>

2022 enrolments

Local intake area applications for Year 7 are due by **Friday, 2 July 2021**. Applications for other years can be submitted at any time. Out of area applications are due by Friday of Week 1, Term 3.

- Rental agreements must be greater than six months and cover the first day of school, e.g. the rental agreement for applications for 2022 **must include Monday, 31 January 2022**.

2. *How do I submit my enrolment application?*

Completed applications together with supporting documents and originals can be submitted to Woodvale Secondary College reception from 8:30am to 3:30pm, Monday to Friday. **NB:** Documents in a foreign language will need to be provided with a translation. Notification will be provided in writing of the outcome of the enrolment.

3. *How do I provide proof of address if I don't have a rental agreement (e.g. I live with a family member or friend)?*

For both local intake area and out of local intake area applications, please provide as much supporting documentation as possible with your application. This application will be reviewed by the Principal. An outcome will be decided close to the student start date, i.e. 2022 applications where no rental or rates notice has been provided, will be reviewed in early to mid-Term 4, 2021. You will be advised by mail of the outcome of your application. Examples of supporting documents are:

- Utility bills with your name on them – you can phone the supplier to add your name to the bill,
- Driver's licence with current address, and
- Any bills, bank statements or correspondence with your name and current address on them.

4. *How do I provide proof of my documents in original form if my documents are electronically generated?*

- A print out of your current rates notice or rental agreement can be submitted with the enrolment application and the original emailed to: Woodvale.sc@education.wa.edu.au for verification. The student name **must** be mentioned in the subject field of the email.
- **Two** utility bills (i.e. water, gas and/or electricity only) **must** be photocopied and submitted with your application. There is no need to email the original utility bills if you received them via email.

5. *How do I obtain an AIR immunisation history statement?*

The immunisation status for all students enrolling at a public school must now be recorded as per the Australian Immunisation Register (AIR) immunisation history statement (no more than two months old) as proof of immunisation. You can obtain a copy of the statement by:

- Logging into Medicare online via MyGov (my.gov.au) OR
- Using the Medicate Express Plus app OR
- Visiting a Medicare or Centrelink office, OR
- Calling the AIR General Enquiries Line on 1800 653 809 to request an AIR statement to be posted to you.

For families who have moved to Australia from overseas, please make sure your child's vaccinations are recorded on the Australian Immunisation Register (AIR). More information can be found at:

https://healthywa.wa.gov.au/Articles/A_E/Children-moving-from-overseas

FAQs – SPECIALIST PROGRAM Enrolments at Woodvale Secondary College

(Specialist Program enrolments for Year 7 2022 have now closed)

1. *When can I enrol my child into a specialist program?*

During Term 1 for students in Year 6. Parents are encouraged to visit the College website for details on opening dates and the information evening for the Year 7 intake the **following year**. The College website has a term planner that is regularly updated. Parents are encouraged to check the term planner frequently for updated information.

- Newsworthy items are also posted on the Woodvale Secondary College Facebook page.

2. *I've missed the cut-off date for the specialist programs, can I still apply?*

No. Late applications will not be accepted.

3. *I've submitted my application for a specialist program enrolment, when do I find out whether my child is invited to trial/audition?*

Correspondence is posted out at every step of the process. Letters regarding invitation to trial/audition have been posted and the first stage is complete.

4. *Can I submit an application for more than one specialist program?*

Yes. However, if the student is successful in both Basketball and Music, they must choose only **one** to enrol in. If the student is successful in Academic Extension and one of the other specialist programs, they can choose both.

5. *What is my next step if my specialist program application is unsuccessful?*

All information and instructions will be provided in the letter you receive in the post. There will be clear instructions on what to do if you live **within the local intake area** and **out of the local intake area**.

6. *What is my next step if my specialist program application is successful?*

All successful applicants will receive a letter with clear instructions on the next stage of the enrolment process.